

21 FEB 1980

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MEMORANDUM FOR: General Counsel  
Director, Equal Employment Opportunity

FROM:

Deputy Director of Security  
Policy and Management

SUBJECT: Amendment to Equal  
Employment Opportunity Program

1. Recent cases involving Equal Employment Opportunity (EEO) complaints have pointed out the need for regulatory guidance concerning the security procedures to be followed in future EEO complaints.

2. The attached draft represents the Office of Security's proposal to amend in an effort to establish security policy and procedures to be followed in order to more securely handle future EEO complaints.

3. The attached draft is forwarded for your review and comments. Please provide your response by COB 29 February 1980.

Attachment

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